uclife | Join a Club | Lead a Club

Ready for 2026

What you need to know

Meet the Team - Clubs

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Sophie Trinh
Student Clubs Coodrinator

Janani Balaji
Student Clubs Officer

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Student Clubs Officer

Our contact

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Key Dates 2026 – Semester 1

Date	Event
10/02	O-Week Market Day
23 – 28/02	Join a Club Week

Key Dates 2026 – Semester 2

Date	Event
04/08 (tentative)	O-Week Market Day – Semester 2
17/08 (tentative)	Join a Club Market
18/09	Moonlit Market
16/10 (tentative)	Student Experience Awards

Committee contact

- Keep the committee contact list up-to-date on Rubric, including mobile number

2026 Membership

- Make sure your membership is live!
- Class of membership - make sure you record whether a member is a student or not.
- This does affect your funding as grant is allocated based on the number of STUDENT members in your club

Event & grant

Event

- 15 days notice minimum
- 3 months minimum for formal function (venue quote / booking confirmation required)
- Club is fully responsible for payments
- Budget & quote needs to be provided before event submission can be reviewed

Grant

- Only approved expenses are eligible for grant reimbursement
- Take photo of the event for evidence

Equipment

Photobooth

- Each club is eligible to hire the photobooth for maximum TWICE a year, with one off-campus
- Event must have 50+ attendees
- We also have two instant cameras that clubs can borrow for any events!

Table, marquee, speaker

- Club will be responsible for setting up and dismantling these pieces of equipment in the near future
- Tutorial video will be available and club will need to acknowledge you've watched the video when booking the equipment

Bank account

- If your committee has changed over → update signatories ASAP (it takes 4 – 8 weeks once sent to the bank)
- Already done that? Check that you ACTUALLY have access to the club account via your NetBank

Constitution & Affiliation Rules

- New version is undergoing!

- Want to be part of the consultation group? Email uclifeclubs@canberra.edu.au.

Sneak peek - Constitution uclife* | Join a Club | Lead a Club

- Membership fee is non-refundable

- All committees must be student members (for non-incorporated clubs)

- No more executive & non-executives, all committee members have the same power and rights in managing and directing the activities of the club

- Nomination for all general meetings closes 3 days prior to the meeting date
  - If a position is vacant, nomination can be taken from the floor
  - If a position already has one or more candidates, no nomination can be taken from the floor

- A person is only eligible for voting if they are a member at the start of the meeting